



President, Shannon Simmer (KS)
Vice President, Char Benton (CO)
Treasurer, Kathy de la Rosa (TX)
Secretary, Karen Baker (OK)

Director 1, Leslie Wiggly (AR)
Director 2, Nancy Hopton (TX)
Director 3, Tammy Knight (TX)

BOARD OF DIRECTORS MEETING
7 pm CT May 14, 2024

1. Call to Order: 7:05 pm
Present: Shannon Simmer, Karen Baker, Kathy de la Rosa, Leslie Wigley, Nancy Hopton, Tammy Knight. Absent per advance email notice Char Benton.
Also Present: Lindsey Norman (Rescue Director) Wendy Musgrove (National Chair)
Part of the agenda was moved around to accommodate the rescue report and national committee report. The treasurer, due to travelling, joined the meeting a few minutes late so the meeting began with the membership report.
2. Minutes of the March BOD meetings approved by email.
3. Membership Report (Karen) – Two new applicants approve Wyatt Isaacs and Cynthia Winters. Leslie made the motion to approve both Wyatt Isaacs and Cynthia Winters. Nancy 2nd. The motion was passed unanimously. There are currently) 21 Family 16 Individual members.
4. Treasurer Report: (Kathy) – Main Acct \$4536.80 Event Acct \$ 1321.04 PayPal 662.29.
A preliminary Regional Specialty report was sent by Emily via email and was not quite complete. Emily will have a final report to the BOD by the June BOD meeting to approve and then she can send it to the ABC after approved.
(Shannon clarified Emily has sent the Regional Specialty report to the board. Treasurer Kathy De La Rosa will be reviewing it and then present to the board for approval before it is sent to the ABC."
Clarification from Karen on Regional Specialty Report. – Email report from Emily Williams stated – Preliminary regional financial report and supporting documents.
5. Standing Committee Reports
 - a. Rescue: (Lindsey Norman) – We currently have 12 dogs in our rescue program. One adoption completed. Lindsey gave the board an overview of what she has been doing in revamping the program. Shelter Luv software program was suggested to keep records of our foster program. The link will

be sent to the board to review, she would like to get approval to use it right away. She was able to get a full grant to cover the vet expenses on Daisy. Motion made by Leslie to go into executive session to discuss a confidential matter about rescue and treasurer issues.

Nancy 2nd. Motion passed.

Executive session begins at 7:56 pm.

Regular meeting resumed at 8:22 pm.

There was no action taken during the executive session. The BOD members were made aware of the issues the Rescue Director and Treasurer have been having since the BOD appointed them in April.

(Shannon clarified - This session was intended to inform the board of some of the current issues Lindsey and Kathy were experiencing since taking these positions and there was no action taken during the executive session.

- b. Trailing Committee: (Karen) Beth Mares sent an email and has resigned as our trailing chair. Leslie noted that Katrine Voie has received her judging certificate and is in Texas that will give us someone within our region. A motion was made by Karen to send an email inviting Katrine to become the trailing committee chair. 2nd Tammy. All approved.
 - c. Wendy joined the meeting to discuss the National Specialty.
National Committee: (Wendy) – Preliminary financials for the 2026 National Specialty were sent to the board members to review. Currently working on getting the event committee together and coming up with a general theme. She asked for input regarding the theme from the BOD members and you are welcome to email with any ideas. The general schedule of the weeklong event will be emailed to the BOD. Working on contract with the hotel. Wendy has not been able to get in the email account for the national on our gmail.com.
Shannon asked for the following additional information be added. .-Wendy has not been able to get into her SCBC email account for the National Committee. Shannon has been working with Wendy on trying to resolve this issue and will continue to help her until she can.
 - d. Regional Committee: Since we no longer have a regional committee chair, Shannon suggested that we reach out to members. Karen stated that we should probably start looking next month for one because we need to remember deadline dates and other requirements from the ABC to hold a regional.
 - e. Social media: (Shannon S) – Tik Tok 826 followers. 2371 Likes.
6. Special Committee Reports
- a. ABC (Karen) The ABC has sent out a two-page guideline for regionals and nationals regarding timeline dates. This will be sent out to all the SCBC BOD members to help guide the BOD in decisions for future events. ABC has also listed our 2026 National Specialty on their website calendar.

- b. Newsletter: (Karen) Next issue will come out at the end of June.
- c. Bylaw Committee: (Karen) Two SCBC members have offered to serve on the committee.

Nominating Committee – Discussion of the candidates who put in VRCs to serve. Only five spots for the NC and we received six VRCs. All applicants were a good choice. During the discussion about how they are selected, Shannon wanted to vote on each one. Normally the first five are chosen. Tammy made a motion to accept the first five VRCs received to fill the nominating committee. Leslie 2nd. Motion passed approved.

Shannon requested to have this added - Discussion about the candidates who sent in VRCS to serve on the Nominating Committee. Karen stated that Beth Mares was willing to chair the committee. All applicants were great choices. There was a discussion regarding how Nominating Committee members are chosen. Shannon felt we needed to vote them in. The board stated that normally SCBC chooses NC members by the first five VRCS that are sent in. Tammy made a motion to accept the first five VRCS received to fill the nominating committee. Leslie 2nd. Motion Passed with a 5-1 vote.

Nominating Committee Members:

Beth Mares
Nancy Hopton
Jessica Somers
Adam Isaacs
Katrine Voie

7. Old Business

- a. Meeting minutes approval and posting timelines and email voting format to the agenda (Shannon). Tabled for June meeting.
- b. Director & Officers, Rescue Liability Insurance (Kathy). Quotes have been obtained for the insurance from AWOIP. The State of Texas does not honor the Good Samaritan Law when it comes to rescue. We can pay part of the premium up front and then finish with 10 monthly installments. Shannon requested to have this added - Shannon asked about getting a spreadsheet with quotes. Tammy made a motion to accept the quote from AWOIP. Leslie 2nd. Motion passed. 5-1. Shannon clarification
- c. Reporting Requirements for the State of Texas - Kathy brought to the BOD's attention that because we are incorporated in the State of Texas, we have reporting requirements providing names and contact information. Each time a BOD position changes, we are required to report that to the Texas Comptroller's Office. The update must be done by a resident of the State of Texas. Motion made by Kathy to have Kathy de la Rosa take care of the State of Texas requirements on updating BOD members. 2nd Leslie. Motion approved.

Shannon asked for a motion to continue the remainder of the agenda till the June meeting. Leslie stated that we needed to bring up Reporting Requirements before the meeting adjourned.

Old Business

a. Meeting minutes approval and posting timelines and email voting format to the agenda (Shannon)

New Business

- a. Gmail issues (Shannon)
 - b. Discussion of email accounts and transfers to BOD (Shannon)
 - c. Laptop (Shannon)
8. Other – Designation of SCBC bank accounts (Kathy). If we want to be able to obtain grants for our rescue program, then we must be able to show separation of accounts. Leslie also noted that SCBC used to maintain an account just for rescue. Tammy made a motion to change the general account to the rescue account. 2nd Leslie. Motion passed.
9. Adjourn – Motion made by Leslie to adjourn. 2nd Tammy. Motion approved.

Next BOD meeting June 11, 2024